



STATE OF ARKANSAS
Criminal Detention Facilities Review Committees
Detention Facility Compliance Report

Name of Facility: CLEBOURNE COUNTY JAIL (16TH JUDICIAL DISTRICT)

Address: 914 S. 9TH STREET, HEBER SPRINGS, AR 72543

County Judge or Mayor: JUDGE CLAUDE DILL

Facility Supervisor: RICHARD SWAIN Facility Phone: 501-362-2596

Person Interviewed: Richard Swain Title: _____

Sheriff or Chief of Police: SHERIFF MARTY MOSS

Location of Jail: 914 S. 9TH STREET, HEBER SPRINGS, AR 72543

Date of Construction: 1979 Date Remodeled: 2005

Cell Design: _____ Maximum Capacity: 90

1-Man ¹ Size 10 x 12 Sq. Ft. 120 1-8 MAN Size 10 x 12 Sq. Ft. 120

2-Man Size _____ x _____ Sq. Ft. _____ Size _____ x _____ Sq. Ft. _____

3-Man Size _____ x _____ Sq. Ft. _____ Size _____ x _____ Sq. Ft. _____

4-Man Size _____ x _____ Sq. Ft. _____ Size _____ x _____ Sq. Ft. _____

How many Paid Personnel (Jailors and Matrons) are assigned duties in the Jail? 15

Supervisors: 3 Full-time Males: 8 Full-time Females: 7

Part-time Males: 2 Part-time Females: 1

What is the Shift Formula?
0700 To 1500 1500 To 2300 2300 To 0700

How many Personnel to each Shift including Supervisors? 4 - 2

Signature: Jerry Smith
 Committee Member

Inspection Date: April 24, 2012

Signature: Debrae McPherson
 Committee Member

Signature: Justin F. Burch
 Chairperson

Signature: W. Mitchell
 Committee Member

Signature: _____
 Committee Member

Signature: Capt. R. Swain
 Person Interviewed



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County Judge or Mayor: JUDGE CLAUDE DILL

Facility Supervisor: RICHARD SWAIN Facility Phone: 501-362-2596

Person Interviewed: _____ Title: _____

Sheriff or Chief of Police: SHERIFF MARTY MOSS

Location of Jail: 914 S. 9TH STREET, HEBER SPRINGS, AR 72543

Date of Construction: 1979 Date Remodeled: 2005

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2-Man _____ Size _____ x _____ Sq. Ft. _____ Size _____ x _____ Sq. Ft. _____

3-Man _____ Size _____ x _____ Sq. Ft. _____ Size _____ x _____ Sq. Ft. _____

4-Man _____ Size _____ x _____ Sq. Ft. _____ Size _____ x _____ Sq. Ft. _____

How many Paid Personnel (Jailors and Matrons) are assigned duties in the Jail? 15

Supervisors: 3 Full-time Males: 7 Full-time Females: 5

Part-time Males: 1 Part-time Females: 2

What is the Shift Formula?

7am To 3pm 3pm To 11pm 11pm To 7am

How many Personnel to each Shift including Supervisors? 4-4-2

Signature: _____ Inspection Date: 5/21/2013
 _____ Committee Member

Signature: _____ _____
 _____ Committee Member _____ Committee Member

Signature: _____ _____
 _____ Committee Member _____ Chairperson

Signature: _____ _____
 _____ Committee Member _____ Person Interviewed

Inspection Date: 5/21/2013 Initial Inspection or Re-inspection: Annual Inspection

Inspection Time Shift: First: Second: _____ Third: _____

Re-inspection Required? Yes No Signed _____

Mailings Sent: County Judge: _____ County Clerk:

Sheriff: Quorum Court: _____

Chief of Police: _____ Mayor: _____

City Council: Circuit Judge:

Any action required for immediate non-compliance: Yes No

Director's Help Required? Yes No

List Reasons for No and N/A

Section No.	No or N/A	Reason
Population: 61		
8-1001	No	Inmates need to be separated by class.
8-1002	No	Trustee-status inmates need be separated from other inmates.
4-1002-H	No	Facility does not have sufficient personnel.
9-1001	No	Facility does not have sufficient personnel on duty at all times.
9-1001-I	No	Facility does not have a policy for key control.
12-1001*	No	Menus need to be approved by a dietician.
14-1003	No	Facility does not have a written fire plan.
14-1008	No	Facility needs self-contained breathing apparatus and to be trained on how to use them properly.
16-1004/6	No	Facility has no lighting in some of the jail cells and no place to house the disabled.
14-1002	No	Facility needs to be inspected by the fire department annually.

Note: Need to remove all strings and plastic trash bags used as shower curtains and put proper shower curtains up.

Note: Plumbing problems need to be repaired.



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Name of Facility: CLEBURNE COUNTY JAIL (16TH JUDICIAL DISTRICT)

Address: 914 S. 9TH STREET, HEBER SPRINGS, AR 72543

County Judge or Mayor: JUDGE JERRY HOLMES

Facility Supervisor: CAPTAIN RICHARD SWAIN Facility Phone: 501-362-2596

Person Interviewed: Capt Richard Swain Title: _____

Sheriff or Chief of Police: _____

Location of Jail: 914 S. 9TH STREET, HEBER SPRINGS, AR 72543

Date of Construction: 1979 Date Remodeled: 2005

Cell Design: _____ Maximum Capacity: 90

1-Man ¹ Size 10 x 12 Sq. Ft. 120 1-8 MAN Size 10 x 12 Sq. Ft. 120

2-Man Size _____ x _____ Sq. Ft. _____ Size _____ x _____ Sq. Ft. _____

3-Man Size _____ x _____ Sq. Ft. _____ Size _____ x _____ Sq. Ft. _____

4-Man Size _____ x _____ Sq. Ft. _____ Size _____ x _____ Sq. Ft. _____

How many Paid Personnel (Jailors and Matrons) are assigned duties in the Jail? ¹³ _____

Supervisors: ² _____ Full-time Males: ⁶ _____ Full-time Females: ³ _____

Part-time Males: ¹ _____ Part-time Females: ¹ _____

What is the Shift Formula?

7:00 a.m To 3:00 p.m 3:00 p.m To 11:00 p.m 11:00 p.m To 7:00 a.m

How many Personnel to each Shift including Supervisors? ³⁻⁴ _____

Signature: _____ Inspection Date: 8-13-14
 Committee Member

Signature: _____ Joe Mitchell
 Committee Member

Signature: _____ Debra Wright
 Chairperson

Signature: Justin F. Berger _____ Capt R. Swain
 Committee Member Person Interviewed

Inspection Date: 8/13/2014 Initial Inspection or Re-inspection: Annual Inspection

Inspection Time Shift: First: _____ Second: _____ Third: _____

Re-inspection Required? Yes No Signed _____

Mailings Sent: County Judge: Jerry Holmes County Clerk: Dana Guffey

Sheriff: Int. Sheriff Alan Roberson Quorum Court: _____

Chief of Police: _____ Mayor: _____

City Council: _____ Circuit Judge: Hon. John Dan Kemp

Any action required for immediate non-compliance: Yes No

Director's Help Required? Yes No

List Reasons for No and N/A

Section No. No or N/A Reason

POP: 78 ADC: 14

4-1002E 3 new hires need the basic jail course

8-1001 Inmates are unable to be separated by classification

8-1002 Work release inmates and trustees should be separated from the rest of the prisoners

14-1004 A policy should be in writing covering all emergency evacuations in detail in the event of a natural or man made disaster.

14-1008 Facility should have a self contained breathing apparatus and all employees should be properly trained on the use of the equipment.

NOTE: There are some plumbing issues in most pods that should be taken care of.

NOTE: The mens unit needs to be cleaner.

NOTE: Most showers need to be cleaned.

NOTE: The county is outgrowing the needs of the jail.



STATE OF ARKANSAS
**Department of Finance
 and Administration**
 Criminal Detention Facilities Review Committees

COORDINATOR'S OFFICE
 1515 West Seventh Street, Suite 222
 Post Office Box 3278
 Little Rock, AR 72203-3278
 Phone: (501) 324-9493
 Fax: (501) 683-6919
<http://www.arkansas.gov/dfa>

A. DETENTION FACILITY INFORMATION

Facility Name: Cleburne County Detention Center		Judicial District: 16 th
Date of Inspection: 9/17/2015		
Mailing Address: 914 South 9 th Street Heber Springs, AR 72543		
Physical Address (if different)		
Facility Phone Number: 501-362-2596	Facility Fax Number: 501-250-0923	
Sheriff/ Chief of Police: Alan Roberson	Sheriff/ Chief of Police Email Address: [REDACTED]	
Facility Supervisor: Lt. William Baker	Facility Supervisor's Email: [REDACTED]	
County Judge/Mayor: Jerry Holmes	County Judge/Mayor's Email: [REDACTED]	
County/City Clerk: Paul Muse	County/City Clerk's Email: [REDACTED]	
Facility Construction Date: 1979	Latest Remodel Date: 2005	
Facility:	<input type="checkbox"/> Book In Facility <input type="checkbox"/> 24 Hour Facility <input type="checkbox"/> Short-term Facility <input checked="" type="checkbox"/> Long-term Facility	
<input type="checkbox"/> Juvenile Status:	_____	

B. AVERAGE DAILY POPULATION AND STAFFING INFORMATION

	Detainee Population Information		
	Male	Female	Total
Facility Capacity	70	20	90
Average Daily Population	55	20	75
Today's Population	67	15	82

Facility Staffing Information

	Male	Female	Total
Administrator	1		1
Supervisor	1	2	3
Detention Officer	5	3	8
Medical Personnel	1	2	3
Jailer/Dispatch			
Other	3	3	6

C. . INSPECTION CHECKLIST

	Obtained Copy for File?	Any Changes Since Last Inspection?	Complaint? Y or N
Health Department Inspection	X		
Fire Department Inspection	X		
Section 7-1002 Jailer Training Certificates	X		
Written Policies			
Menu Approved by Licensed Dietician.	X		
Section 4-1001. Annual Budget	X		

Deficiency Overview:

NOTE: The Committee appreciates the new Sheriff and Jail Administrator as they work to bring about compliance.

2-1003: New leadership is working to update and modify jail policy.

3-1002 H/8-1001: The facility has insufficient staff on duty. (Also noted in past reviews)

5-1009/6-1001: The staff is working to post facility rules/inmate rights.

7-1001: Inmates are not separated by classification. (Also noted in past reviews)

8-1001 A/B: Some required cell checks are not occurring due to lack of staff.

13-1008: The facility is still working to secure and post SCBAs. (Also noted in past reviews)

15-1004: A number of inmate showers areas are unlit. There is no natural light in some of the inmate cell areas. There is no light in many of the inner cell areas. (Noted in past review)

NOTE: a number of toilets & sinks are faulty and in disrepair. Inmate showers are host to exposed fixtures, pipes, discoloration, and draining issues. (Also noted in past reviews)

NOTE: Wire mesh air vents are in disrepair/open plumbing fixtures in cell area. (Also noted in past review)

NOTE: Extension/power cords in inmate areas are a safety and fire hazard.

NOTE: a number of Dayroom lights are covered by papers & refuse.

NOTE: large amount of refuse in inner cell areas. (Light and staffing aspect)

NOTE: Some "bean holes" are missing or out of service.

NOTE: Cleburne County has outgrown the current facility.

NOTE: The Committee commends the facility for its impressive health care delivery system (Facility Doctor, Nurse, & Exam Room).



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 Committees

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DETENTION FACILITY INFORMATION

Facility Name: Cleburne County Detention Center		Judicial District: 16 th
Date of Inspection: 5/13/2016		
Mailing Address: 914 South 9 th Street Heber Springs, AR 72543		
Physical Address (if different):		
Facility Phone Number: 501-362-2596	Facility Fax Number: 501-250-0923	
Sheriff/ Chief of Police: Alan Roberson	Sheriff/ Chief of Police Email Address: [REDACTED]	
Facility Supervisor: Jack Smith	Facility Supervisor's Email: [REDACTED]	
County Judge/Mayor: Jerry Holmes	County Judge/Mayor's Email: [REDACTED]	
County/City Clerk: Paul Muse	County/City Clerk's Email: [REDACTED]	
Facility Construction Date: 1979	Latest Remodel Date: 2005	
Type of Facility:	<input type="checkbox"/> Book In Facility <input type="checkbox"/> 24 Hour Facility <input type="checkbox"/> Short-term Facility <input checked="" type="checkbox"/> Long-term Facility	
<input type="checkbox"/> Juvenile Status:	_____	

AVERAGE DAILY POPULATION AND STAFFING INFORMATION

Detainee Population Information

	Male	Female	Total
Facility Capacity	70	20	90
Average Daily Population	50	14	64
Today's Population	54	13	67

Facility Staffing Information

	Male	Female	Total
Administrator	1		1
Supervisor	2	2	4
Detention Officer	5	3	8
Medical Personnel	1	2	3
Jailer/Dispatch			
Other	3	3	6

INSPECTION CHECKLIST

	Obtained Copy for File?	Any Changes Since Last Inspection?	Complaint? Y or N
Health Department Inspection	X		
Fire Department Inspection	X		
Section 7-1002 Jailer Training Certificates	On Site		
Written Policies	On Site		
Menu Approved by Licensed Dietician.	X		
Section 4-1001. Annual Budget	X		

Deficiency Overview:

The Committee wishes to respectfully thank the Cleburne County Quorum Court, the Cleburne County Judge, and the Cleburne County Sheriff for hosting the Review Coordinator and related discussion at the May 2016 Quorum Court meeting. The Committee extends appreciation for the Quorum Court's work and leadership on this issue.

The Sheriff's responsibilities, workload, and operations have outpaced the capacity and format of the facility.

In 2014, the Review Committee found that the "County is outgrowing the needs of the jail."

The Committee requests that Cleburne County craft an improvement / action plan that will give way to compliance.

The Committee will convene with the County Officials on or around November 30, 2016 as to review the plan.

A private or public consultant could be helpful in assessing needs and in the formulation of an action plan.

The Committee will work with County Officials in considering jail operation modifications, if Cleburne County determines that an action plan is not needed.

2016 Review Findings:

The facility has insufficient staff level.

A sufficient staff level is necessary for emergency / evacuation preparedness, cell check protocols, staff / first responder safety, public safety considerations, contraband interdiction, cell / county property damage mitigation, and general operational success.

Deficiency Overview Continued:

At times, the jail's inmate population has exceeded its rated capacity (on review date, the jail was holding 3 ADC inmates).

The jail's format prevents jail staff from securing classification / inmate separation responsibilities (noted in past reviews).

All female inmates are housed in one cell area, regardless of classification status.

Some cell areas lack natural light.

Some cell areas have an insufficient amount of artificial light.

The jail has a number of roof / leak issues, giving way to mold and related health concerns for staff, visitors, and inmates.

The jail has a number of plumbing / drainage issues, giving way to mold and related health concerns for staff, visitors, and inmates.

The jail is need of more cell space for detoxification and observation purposes.

The facility would benefit from a larger multi-purpose room / area.

The jail is in need of more storage space and areas (items stored in hallways, walkways, and other areas could hamper staff / first responders in the event of emergency).

The jail is need of more visitation areas.

A number of jail fixtures are aged and malfunctioning (the non-working inner cell doors have an impact on staff / inmate safety).

Some of the above items have been noted in previous Reviews.

The Sheriff and staff have addressed almost every correctable matter within the facility.

The staff recently secured a needed kitchen area upgrade.

The staff has corrected a number of air vent issues.

The staff is still working to secure SCBAs. The staff is still working to update jail policy book.

The staff is working to bring more success with the jail's health care plan.

The staff is working to craft an employee screening protocol.

The staff is working to craft an employee training protocol.

The staff is working to craft employee training on AED/ CPR / First Aid.

The Sheriff and staff are professional and knowledgeable. They are doing a good job to the extent possible within the confines of the existing structure.

INSPECTION CHECKLIST	Status
Health Department Inspection	Current
Fire Department Inspection	Current
Written Policies	Pending
Training Booklet	Pending
Menu Approved by Licensed Dietician	Pending
Annual Budget	Current

Improvement Plan Update:

Cleburne County will present the County's Improvement plan during the 2019 Annual Review.

The Review Committee commends the County, for they recently hosted the National Institute of Corrections (NIC). The NIC, in working with County officials, crafted and published an Operational Assessment of the facility. The NIC findings, along with other ongoing actions, will assist the County as they bring about a long-term, efficient, effective, economical update.

The Review Committee urges the Cleburne County Quorum Court to tour the facility, as the Court continues its appreciated work with regard to the operation. The Review Committee urges the County to maintain a relationship with (public/private) consultants as the County moves forward.

The Review Committee encourages the County to consider the creation of a Local Criminal Justice Coordinating Committee or like mechanism. A LCJCC or like approach can assist the community, agency, and facility in terms of jail population numbers, housing plan success, facility support, and overall positive outcomes.

2017 Review Findings:

In 2016, the Review Committee found that, "The Sheriff's responsibilities, workload, and operations have outpaced the capacity and format of the facility.

In 2014, the Review Committee found that the "County is outgrowing the needs of the jail".

- • The facility still has an insufficient staff level. A sufficient staff level is necessary for emergency/evacuation preparedness, cell check protocols, staff/first responder safety, public safety considerations, contraband interdiction, cell/county property damage mitigation, and general operational success. Due to lack of staff, the facility, at times, will struggle in securing needed training goals.
- Due to lack of space, the jail's format prevents jail staff from securing classification/inmate separation responsibilities.
- Due to lack of space, all female inmates are housed in one cell area, regardless of classification status.
- Due to lack of space, the staff is unable to separate trustee inmates.
- Due to lack of space, the jail is in need of more cell space for detoxification and observation purposes.
- Due to lack of space, the staff is not able to host inmate programming/inmate behavior programs.
- Due to lack of space, items stored in hallways, walkways, and other areas could hamper staff/first responders in the event of an emergency.
- Due to lack of space, the jail is in need of more visitation areas. Some cell areas lack natural light.
- Some cell areas have an insufficient amount of artificial light.
- • Due to age, inner window/Plexiglass fixtures within cell areas are not secure.
- • Due to age, the facility struggles with climate control issues.
- Due to age, some shower fixtures are starting to give way (possible safety issue for staff/inmates).
- • Due to age, some wires are exposed within the cell areas.
- • Due to age, a number of jail fixtures are aged and malfunctioning (the non-working inner cell doors have an impact on staff/inmate safety). Despite recent repairs, the aged fixtures do not stay operable.
- The facility is not able to house inmates with disabilities.
- • The jail has a number of roof/leak issues (giving way to mold and related health concerns for staff, visitors, and inmates). Recently, rain water leaked into the jail's booking area.
- The jail has a number of plumbing/drainage issues (giving way to mold and related health concerns for staff, visitors, and inmates). Recently flood/ground water entered the jail's kitchen and administration areas.
- • The staff is working to secure and post SCBAs. The staff is working to update the jail policy book.
- • The staff is working to post rights within the dayroom areas.
- Typically, 7 Cleburne County – ADC inmates are on site.
- The Staff recently brought about an applicant screening protocol.
- The staff has corrected the "overpopulated cell areas" concern.

The Sheriff and staff are professional and knowledgeable. They are doing their best, to the extent possible within the confines of the existing structure.

2018

INSPECTION CHECKLIST	Status
Health Department Inspection	Current
Fire Department Inspection	Current
Written Policies	Current
Training Booklet	Pending
Menu Approved by Licensed Dietician	Current
Annual Budget	Current

Improvement Plan Update:

The Review Committee appreciates the County for hosting the CDFRC staff and jail-related discussions at Quorum Court meetings, as held in May of 2016 and July of 2017.

The Review Committee commends the County for hosting the National Institute of Corrections on site in September of 2016. The site visit gave way to an Operational Assessment.

In the summer of 2017, the County organized a Quorum Court Jail Review Committee. The County Committee is exploring options and possible actions with regard to jail operations. The Review Committee appreciates the ongoing work of County Leaders with regard to jail planning.

The County's Improvement Plan update is scheduled for April of 2019. A private and / or public consultant(s) can assist the County in crafting a long-term plan that is efficient, economical, and effective. Should the County not provide an Improvement Plan Update, the Review Committee will assist the site in terms of implementing modification / transition options.

Since 2004, the facility, at times, has had struggles with regard to staff levels and lack of space. In 2014, the Review Committee found that the "County" was "outgrowing" the needs of the jail. In 2015, the Review Committee found, that "Cleburne County" had "outgrown the current facility." In 2016, The Review Committee found that the "Sheriff's responsibilities, workload, and operations" had "outpaced the capacity and format of the facility."

2018 Review Findings:

The facility does not have a sufficient staff level. For some 16 – 32 hours a week, the site only has 2 employees on duty. With only 2 County staffers on duty arises concerns with regard to fire / emergency evacuation and preparedness protocols. With the current staff level, the employees struggle as they attempt to oversee jail operations and comply with County policies. County employees struggle as they attempt to conduct cell checks, safety checks, protection of county property efforts, contraband interdiction activity, paperwork, and like duties. Currently, the County employees are not able to secure needed training hours. Based on current operations / facility design, it appears the site needs 4 to 5 jail officers on duty, depending on the time of day.

Due to lack of space, the staff is not able to maintain inmate separation / classification / housing goals.

Due to lack of space, often all females are held in one cell area despite classification status.

Due to lack of space, the jail does not have sufficient housing areas for detoxification, administrative, and observation purposes.

Due to lack of space, the jail staff is not able to offer inmate programming / behavior courses.

Due to lack of space, the jail does not have needed room for (functional) storage purposes.

Due to lack of space, the site is very limited in terms of serving inmates with disabilities and/or special needs.

Due to age, the site, at times, will struggle with climate control issues.

Due to age, some of the plumbing and cell fixtures are aged and malfunctioning. Brittle and inoperable fixtures such as door frames and window fittings give rise to safety concerns.

Some cells lack sufficient natural light. Some cell areas have what appears to be insufficient artificial light.

County Officials and staffers are working to prevent rain / ground-level water from entering into the kitchen and administration areas. The concern is underscored by ongoing troubles with concern to other plumbing and drainage issues. Recently, the County updated the roof area. As such, the roof does not currently leak. While the situation is improving, concerns with regard to mold and community health are still present given past roof leaks and ground-level water within the facility.

On a typical day, the site houses no Cleburne County – ADC-bound inmates.

The site's health care protocol includes the presence of a visiting Doctor and Nurse as well as a full-time / on-site medical assistant.

The staff is updating the booking packets as well as policy numbers 5-1007, 8-1001E, 9-1003.

The Review Committee commends the jail staff as they pursue, and at times secure, a number of housing goals. The jail staff, in partnership with the courts and criminal justice agencies, works to maintain an inmate population proportional to the site's space and design. As such, in recent times, the average daily population of the facility has been 55 to 60 inmates. With a population of 55-60, the space for visiting is proportionate to on-site operations. With a population number of 55-60, the site does not struggle as much in terms of housing goals and related facets. Currently, the site is now able to provide proper housing space for trustee inmates. Even with a population of 55-60, some cell areas at times will be overpopulated by 1 to 2 inmates some 8 to 16 hours a week. Even with a population of 55 to 60 inmates, the site at times will still struggle with classification goals. Of note, one day in August of 2018, the site's population reached 70.

The professional staff, despite the above aspects, oversees a professional and orderly site.